**Dynamic Purchasing System for the Provision of Software Development Services – DPS 060/20**

**Templates Change Control**

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1. DPS Guidance Notes

**Modification History**

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| --- | --- | --- |
| **Version** | **Release Date** | **Changes** |
| 1.0 | 30/11/2020 | New version for release. |
| 2.0 | 25/01/2021 | Rectified minimum timeframe for Specific Contracts. |
| 3.0 | 22/02/2021 | Updated reference to DCC approval for Specific Contracts above €10,000. |
| 4.0 | 27/05/2021 | Updated procedure for admittance to DPS and included references to Sectoral Procurement Directorate. Minor updates across. |
| 5.0 | 05/11/2021 | Included reference to fees schedule template and local Award Notice (no TED publication). Included guidance on modifications and optional quantities. |
| 6.0 | 14/03/2022 | Included reference to Procurement Originators Form and included new section 10 on the Fees Schedule template. Included guidance on EU funded Specific Contracts. |
| 7.0 | 17/10/2022 | Replaced references to SPU with SPD. Minor amendments throughout. |
| 8.0 | 21/12/2022 | Updated guidance on EU funded Specific Contracts. |
| 9.0 | 14/03/2023 | Updated guidance on UBO Information Sheet for Specific Contracts. |
| 10.0 | 14/11/2024 | Updated to remove the requirement to publish an advance notice in the Government Gazette (20 working days) prior to publishing a Specific Contract. |

2. Specific Contract Template

**Modification History**

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| --- | --- | --- |
| **Version** | **Release Date** | **Changes** |
| 1.0 | 30/11/2020 | New version for release. |
| 2.0 | 27/05/2021 | Replaced reference to ‘MPU’ with ‘SPD’. |
| 3.0 | 05/11/2021 | Updated Notes to Clause 7 |
| 4.0 | 14/03/2022 | Included Data Processing requirements under Clause 7 (iii) |
| 5.0 | 14/03/2023 | Included declaration concerning UBO Information Sheet as Clause 7(iii) and re-numbered Data Processing requirement to Clause 7 (iv). |

3. ePPS XML Template

**Modification History**

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| **Version** | **Release Date** | **Changes** |
| 1.0 | 30/11/2020 | New version for release. |

4. Baseline Terms of Reference

**Modification History**

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| --- | --- | --- |
| **Version** | **Release Date** | **Changes** |
| 1.0 | 30/11/2020 | New version for release. |

5. Mandatory General Requirements

**Modification History**

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| --- | --- | --- |
| **Version** | **Release Date** | **Changes** |
| 1.0 | 30/11/2020 | New version for release. |
| 2.0 | 22/02/2021 | Updated Data Processing requirements. |
| 3.0 | 27/05/2021 | Replaced reference to ‘MPU’ with ‘SPD’. |
| 4.0 | 14/03/2022 | Updated Data Processing requirements. |

6. Letter of Engagement Template

**Modification History**

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| --- | --- | --- |
| **Version** | **Release Date** | **Changes** |
| 1.0 | 16/12/2020 | New version for release. |
| 2.0 | 27/05/2021 | Updated instructions detailing thresholds for maximum value of specific contracts. |
| 3.0 | 14/03/2022 | Updated Performance Guarantee clause and included sample text for Pre-Financing Guarantee, where required. |
| 4.0 | 17/10/2022 | Updated Performance Guarantee clause. |
| 5.0 | 29/04/2024 | Updated Pre-Financing and Performance Guarantee clauses and instruction notes.  Removed Guarantees’ Schedule placeholder. |

7. Fees Schedule Template

**Modification History**

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| --- | --- | --- |
| **Version** | **Release Date** | **Changes** |
| 1.0 | 05/11/2021 | New version for release. |