**Dynamic Purchasing System for the Provision of Software Development Services – DPS 060/20**



**Templates Change Control**

Contents

[1. DPS Guidance Notes 3](#_Toc86996265)

[2. Specific Contract Template 3](#_Toc86996266)

[3. ePPS XML Template 4](#_Toc86996267)

[4. Baseline Terms of Reference 5](#_Toc86996268)

[5. Mandatory General Requirements 6](#_Toc86996269)

[6. Letter of Engagement Template 7](#_Toc86996270)

[7. Fees Schedule Template 8](#_Toc86996271)

1. DPS Guidance Notes

**Modification History**

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| --- | --- | --- |
| **Version**  | **Release Date** | **Changes** |
| 1.0 | 30/11/2020 | New version for release. |
| 2.0 | 25/01/2021 | Rectified minimum timeframe for Specific Contracts. |
| 3.0 | 22/02/2021 | Updated reference to DCC approval for Specific Contracts above €10,000.  |
| 4.0 | 27/05/2021 | Updated procedure for admittance to DPS and included references to Sectoral Procurement Directorate. Minor updates across. |
| 5.0 | 05/11/2021 | Included reference to fees schedule template and local Award Notice (no TED publication). Included guidance on modifications and optional quantities.  |
| 6.0 | 14/03/2022 | Included reference to Procurement Originators Form and included new section 10 on the Fees Schedule template. Included guidance on EU funded Specific Contracts.  |
| 7.0 | 17/10/2022 | Replaced references to SPU with SPD. Minor amendments throughout. |
| 8.0 | 21/12/2022 | Updated guidance on EU funded Specific Contracts.  |
| 9.0 | 14/03/2023 | Updated guidance on UBO Information Sheet for Specific Contracts. |

2. Specific Contract Template

**Modification History**

|  |  |  |
| --- | --- | --- |
| **Version**  | **Release Date** | **Changes** |
| 1.0 | 30/11/2020 | New version for release. |
| 2.0 | 27/05/2021 | Replaced reference to ‘MPU’ with ‘SPD’.  |
| 3.0 | 05/11/2021 | Updated Notes to Clause 7 |
| 4.0 | 14/03/2022 | Included Data Processing requirements under Clause 7 (iii) |
| 5.0 | 14/03/2023 | Included declaration concerning UBO Information Sheet as Clause 7(iii) and re-numbered Data Processing requirement to Clause 7 (iv). |

3. ePPS XML Template

**Modification History**

|  |  |  |
| --- | --- | --- |
| **Version**  | **Release Date** | **Changes** |
| 1.0 | 30/11/2020 | New version for release. |

4. Baseline Terms of Reference

**Modification History**

|  |  |  |
| --- | --- | --- |
| **Version**  | **Release Date** | **Changes** |
| 1.0 | 30/11/2020 | New version for release. |

5. Mandatory General Requirements

**Modification History**

|  |  |  |
| --- | --- | --- |
| **Version**  | **Release Date** | **Changes** |
| 1.0 | 30/11/2020 | New version for release. |
| 2.0 | 22/02/2021 | Updated Data Processing requirements.  |
| 3.0 | 27/05/2021 | Replaced reference to ‘MPU’ with ‘SPD’. |
| 4.0 | 14/03/2022 | Updated Data Processing requirements.  |

6. Letter of Engagement Template

**Modification History**

|  |  |  |
| --- | --- | --- |
| **Version**  | **Release Date** | **Changes** |
| 1.0 | 16/12/2020 | New version for release. |
| 2.0 | 27/05/2021 | Updated instructions detailing thresholds for maximum value of specific contracts.  |
| 3.0 | 14/03/2022 | Updated Performance Guarantee clause and included sample text for Pre-Financing Guarantee, where required.  |
| 4.0 | 17/10/2022 | Updated Performance Guarantee clause.  |

7. Fees Schedule Template

**Modification History**

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| --- | --- | --- |
| **Version**  | **Release Date** | **Changes** |
| 1.0 | 05/11/2021 | New version for release. |